

**WOODS CROSS CITY COUNCIL MEETING
MAY 3, 2016**

The minutes of the Woods Cross City Council meeting held May 3, 2016 at 6:30 P.M. in the Woods Cross City Hall located at 1555 South 800 West, Woods Cross, Utah.

CONDUCTING: Rick Earnshaw, Mayor

COUNCIL MEMBERS PRESENT:

Rick Earnshaw, Mayor
Tamra Dayley
Jessica Gertsch

Wally Larrabee
James Sheldon

COUNCIL MEMBERS EXCUSED:

Ryan Westergard

STAFF PRESENT:

Gary Uresk, City Administrator
Tim Stephens, Community Development Director
Jessica Sims, City Recorder
Scott Anderson, Public Works Director
Police Chief, Greg Butler

VISITORS:

Rachael Bodell
Mario Gonzales
Michelle Rowley
Dawn Lamb
Kelli Castleberry

Haylie VanLent
Greg Butler
Scott Cline
Bob Goudy

Stephanie Gonzales
Adam Osoro
Stephen Lamb
Brent Packer

INVOCATION: Jessica Sims

PLEDGE OF ALLEGIANCE: Tamra Dayley

APPROVAL OF MINUTES

The Council reviewed the minutes of the City Council meeting held April 19, 2016. After their review, Council Member Sheldon made a motion to approve the minutes with Council Member Larrabee seconding the motion and all voted for the motion through a roll call vote.

APPROVAL OF CASH DISBURSEMENTS

The City Recorder then went over the cash disbursements. Council Member Dayley made a motion to approve the cash disbursements as presented with Council Member Sheldon seconding the motion and all voted for the motion through a roll call

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OPEN SESSION (BRIEF ITEMS)

The Mayor then opened the meeting to items from those present that they would like to bring before the City Council that were brief nature. This would be items that would take less than two or three minutes.

There were no items from the public present and the Mayor closed the brief open session.

COMMUNITY OF PROMISE REPORT

The Mayor gave the floor to Ms. Rachael Bodell who serves as the chairperson for the Community of Promise Committee. She reported the following to the City Council regarding the activities of the Community of Promise:

Arts in the Park: “Summer concerts for June and July are scheduled. We are still looking for August. Summer movies, food trucks and drink trucks have been arranged for to be there before the movie starts. The committee wants to buy a stage, the fee to rent each time adds up. However, a stage is also expensive; we are exploring options on that.

Book Club: “There is usually a great speaker/author in June. Because they have been unable to find one, this event and dinner has been pushed to August.

CERT: “One day CERT classes will be offered during the summer. The dates for this have not been released yet. Emergency Preparedness Fair is set for September 24 at Woods Cross High School. May 18, HAFB will have a mass casualty drill take place. This is a requirement that must take place prior to the Air Show that will be held at HAFB on June 25-26.

Continue Mission: “Josh Hansen from Continue Mission recently went to Washington DC to meet with Orrin Hatch. Orrin Hatch is very impressed and interested in getting Continue Mission funded and able to reach other states.

Summer Literacy:

June 10—Master Story Teller
June 17—U of U Chemistry Department
June 24—Birds of Prey
July 8—Undecided
July 15—Drum Bus
July 22—Hogan Cabin Showcase

The next meeting will be May 12, 2016

The Mayor and Council thanked Ms. Bodell for her report.

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YOUTH CITY COUNCIL REPORT

The Mayor gave the floor to Ms. Haylie VanLent who serves as the Youth City Council Mayor. She reported the following to the City Council:

“Last month for our service project we were up at 7:00 A.M. on the 23rd to clean up the Mayor’s yard to show our appreciation for him. We had a pretty good turn out and had fun working hard for our absolutely amazing Mayor who does so much for us and our Council.

“We just want to double check what time we need to be at the park on the 28th to move tables, so we can get as many youth to come and help out as we can.”

The Mayor noted they would like the Youth City Council to be at the park at 2:00 P.M. to help move tables and help with other things relating to the Memorial Day Breakfast.

CONSIDERATION TO ADOPT THE FY 2017 TENTATIVE BUDGET FOR ALL CITY FUNDS

The Mayor gave the floor to the City Administrator who then invited each one of the department heads take a few minutes and review the budget needs for their departments for the FY 2017.

Following the presentations, the Council then had a few questions for the department heads regarding the review of their budgets which were answered by the department heads.

The City Administrator then reviewed the following information regarding the budget:

“Given to the Council is a copy of the tentative budget that was sent out a few weeks ago.

“The total amount of the general fund for the 2017 Fiscal Year Budget is \$4,985,000 an \$832,500 increase over the FY 2016 Budget, an increase of 2.37%.

“Regarding personnel, the tentative budget includes a 3% merit increase and the second half of the adjustments that were recommended in the salary survey we did last year. We implemented only 50% of the recommended adjustments in July 2015 with the intent to implement the remaining 50% in July 2016. As we finalize the budget, if we have additional funding, I would like to provide a 1% COLA as well to keep us from falling behind in the market. Medical insurance will remain about the same as last year. There is a proposed 5% increase by PEHP which the City is picking up. In the high deductible plan, we have gone from a \$5,000 deductible to a \$2,5000 deductible with an 80/20 payment for costs after their deductible has been achieved rather than the 100% payment we had last year. We are making this change to encourage better utilization of our insurance, since employees once they reach the 100% deductible have no incentive to minimize their medical expenditures.

“An additional full-time employee in the public works department is included in the budget. We moved one part time employee to a full-time position. We are contracting out our lawn mowing

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services for this fiscal year so we have only budgeted one part-time employee to take care of the restrooms.

“Regarding capital improvements, none of the equipment or vehicles that were requested in the Capital Improvement fund are funded in the tentative budget. However, as was discussed in the last Council meeting, I am recommending funding some of these requests in this year’s budget since we have surplus funding available. The only major projects included in the budget are water and storm line replacements on 1100 West in preparation of phase III of the 1500 South Street project.

“The payment to the Fire District was set at \$623,000, which was an estimate since I had not received the numbers from the Fire District. I have since received the assessment from the Fire District and it is \$28,000 less than what I budgeted. I would like the Council to consider taking part of that and using it for the 1% COLA for the employees. We can discuss this in our budget work session in May.

“In regard to the construction of the new public works facility, given to the Council is a sheet I put together showing proposed costs for a public works facility ranging from \$6 million to \$4 million with the annual cost to a typical resident ranging from \$49 to \$76. This is distributed between increases in the storm water, garbage, and water fees in addition to a property tax increase. These amounts do not take in to account the hiring of an additional police officer. Chief Butler has indicated that he would like to see two additional police officers hired to bring his department up to what he would feel would be a full complement for the department. I anticipate that one of these additional officers can be paid for through the development at the Smith’s project; however, the remaining one would need to be funded through a property tax increase. If the Council would like to add this on to the property increase for the public works facility, I would anticipate the cost of a new officer, including salary and benefits, around \$80,000 per year, increasing the property tax portion by \$1.50 per month of \$18 a year.

“I recommend approving the tentative budget as presented and if the Council has any issues or concerns you would like to discuss regarding any part of the tentative budget, we can discuss those in the special budget meeting we have set for May 24th at 6:30 P.M. also, as part of the motion adopting the tentative budget, I would recommend setting the date of June 7th, 2016 at 7:00 P.M. for the budget public hearing on the budget.”

Following the information given, Council Member Dayley made a motion to adopt the FY 2017 Tentative Budget for all City funds including the public hearing that will be held on June 7th, 2016 at 7:00 P.M. Council Member Gertsch seconded the motion and all voted for the motion through a roll call vote.

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EXECUTIVE SAFETY ACCOUNTABILITY REPORT

The City Administrator then went over the following information regarding the Safety and Accountability Report:

“Given to the Council is the Executive Safety Accountability Report for March. We had two incidents during the month. One was a DUI suspect crash into our LPR vehicle and damaged it. We are pursuing their insurance company to repair the damage. Also, Cory Boyle injured his knee while pursuing a suspect. He had it checked out. The injury was not OSHA recordable and no time was lost due to injury.”

This completed his report.

OPEN SESSION

The Mayor then opened the meeting to items from those present that they would like to bring before the City Council.

Council Member Gertsch said she had received an email asking if the City could fund RAD training held by Michelle Wood and Julie Checketts. The City Administrator said he would follow up with the request.

Council Member Dayley then said she had appreciated the police officers from the City and their efforts in enforcing the “No Soliciting” in her neighborhood that was recently a problem. She said she would like to see this soliciting discontinue in the future.

There were no other items for the open session.

PLANNING COMMISSION REPORT

Council Member Sheldon then reported on the Planning Commission Meeting held April 26, 2016. Please see the minutes of that meeting for the details of his report.

MAYOR’S REPORT

The Mayor then noted for the Council that KSL & the Miller Foundation were sponsoring the “Beyond the Badge” program. This is a program where one of the officers from the city who is doing exceptional work for the community could be nominated and be recognized and highlighted for the great things the officers in our city are doing.

The Mayor also asked what the plan was for landscaping near the freeways because there are many weeds. The Public Works Director said he would follow up with that. He said the agreement was that UDOT would come back and sod the area in question.

CITY ADMINISTRATORS REPORT

1. Athletic Field Scheduling

“After review of our current policy and the discussion in a previous Council meeting, I feel we need to revise our current athletic field scheduling policy since it only deals with the athletic fields. I would suggest that we add the following areas:

1. Disc Golf—My understanding is that most of the tournament play is not a singular event and individuals come at their own time to participate in the tournament and then turn their scores in. However, in the eventuality that we get a tournament where they do a shot gun start like in golf courses, I feel we need a policy in place that those can only occur when there is no other activities in the park and they need to reserve the entire park for their activity.
2. Create a policy that when Summer Recreation is scheduled any holes that conflict with those activities would be taken out of play.
3. Pickle Ball Court—We need to set up a reservation policy for the pickle ball courts. I would suggest we set aside times when the courts can be reserved and also have other times when use of the court is first come, first served.

The Mayor noted the grand opening for the Pickle ball courts would be Saturday, May 21 at 10:00 A.M.

If you have any input on these proposals, we can discuss them further. I will take your input and work with Staff to create a document for your further review and approval.”

2. Subsidence in Farm Meadows Subdivision

“We have received a final report back from Terracon and I have included it for your review. They did not find anything conclusive as to what is causing the movement in the homes. We also checked the land drain manholes in the subdivision during the entire month of April to determine if there was any water in the manholes due to the secondary water being turned on. However, to this date, we have had no water in any of the land drain manholes. We will continue monitoring those to see if there is any increase in the water over the summer. We had a surveyor shoot the manhole elevations to determine if there has been any general subsidence. It appears that there has been some general subsidence but is not conclusive due to the inconsistency of the previous baseline we can use to determine if there is any subsidence in the area, going into the future. We will continue to review the data we are receiving to see if we can determine what really is causing the subsidence. Right now, we do not have anything conclusive to report. We are meeting with Terracon to see what we should do next. We will continue monitoring things in the area until we can have further discussions and determine the next steps.

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There were several city residents that were in attendance at tonight's meeting who are being impacted by the subsidence in the neighborhood and questions regarding this issue.

Mr. Stephen Lamb asked if within the 40 feet of the boring depths that was tested if there was any bedrock found. The City Administrator said there was no bedrock was found at the 40 feet. He noted he had his home surveyed and his home had dropped in one area and lifted in another.

Mr. Scott Cline said in the soil near his home there seemed to be quite a bit of water content in the soil which might causing some of the problem.

Mr. Brent Packer who is a civil engineer and is a relative of Mr. Lamb asked what the timeline would be in trying to come up with a solution. The City Administrator said hopefully by the end of May or the first part of June they hope to have more information. He said he would like to meet again with the residents and hopefully have more information to share with them at that time. He said he is hoping the city can continue to help figure out what the issue is that is causing the subsidence.

Ms. Kelli Jo Castleberry said one of the residents near her had someone else come in and had testing done and had to go down 75 feet to hit anything solid. She also said she had taken a picture in December of a crack in her home but it has gone back together now.

Mr. Bob Goudy asked why there are only 2 points on the properties being surveyed because he had movement at all points of his home. The City Administrator said they would continue to try and do effective testing but they were trying not to be too intrusive on the properties. He said doing four points might be more effective.

Mr. Mario Gonazlas invited the city to do the borings on his property if they needed to a place to do any of the testing.

The City Administrator thanked everyone for their input and comments and asked those who were in attendance at the meeting to leave their contact information so he could relay any further information that would become available in the future.

The Mayor said his main concern was for the safety of the residents and would like to make sure that other utilities are monitoring things in this area so there are no serious safety issues in the future.

3. "From May 7th to the 21st, I will be out of the country and will miss the May 17th Council meeting. The Community Development Director will have an item on the agenda for that meeting. I have asked him to handle putting together the agenda and staffing the meeting."

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ADJOURNMENT

There being no further business before the City Council, Council Member Sheldon made a motion to adjourn the meeting at 8:10 P.M. Council Member Larrabee seconded the motion and all voted for the motion through a roll call vote.

Rick Earnshaw, Mayor

Jessica Sims, City Recorder